



MINUTES

Disability Swimming Herts County Development Meeting

Wednesday 9th January, 2013
13:45hrs

Ian and Sheila's 42, Wychford Drive, Sawbridgeworth, Herts. CM21 0HA

Present:

Ian Mackenzie
Sheila Mackenzie
Jackie Harvey
Janet Warrington
Carl Cooper
Derek Milton
Ros Cramp
Sandra Hagley-King
Leanne Brace

Apologies:

Susi Williams
Grant Chivers

Item		Action
1.0	Minutes of the last meeting were agreed as true and correct, other than recording Leanne's apologies.	
2.0	Update on Herts Conference Weekend 16 th /17 th February 2013	
2.1	Herts Sports Village is booked for the conference both days as below	
2.2	<u>Booked</u> <u>Saturday 16th February 2013</u> 13:00-17:00 - Conference Room 1 & 2 (two rooms) 17:30-19:30 - Whole Pool <u>Outline Agenda:</u> 13:00 Coaches arrive for registration 13:30 British Swimming Low Classification Workshop with Q & A – C1 15:30 break – Tea/Coffee – Light buffet outside C1&2 16:00 Disability athletes arrive – go to gym/dance studio 16:15 Workshop continues in gym/dance studio – Land-work 17:15 close and break to go poolside 17:30 Pool Session led by British Swimming with coaches assisting 19:30 finish - presentation of Herts ASA participation certificate to coaches.	
2.3	<u>Sunday 17th February 2013</u> 09:00-10:00 - Conference Room 1 & 2 (one room) 10:15-11:15 - 3 lanes in the pool 12:00-13:00 – Light Buffet Lunch 13:00-15:00 - Conference Room 1 & 2 (one room)	

	<u>Draft Agenda:</u> 08:45 – 09:00 - Coaches arrive (coffee/tea outside C1&2) 09:00 - 10:00 - Master Class Presentation C1&2 10:00 – 12:00 – Youth Forum 10:00 – 10:15 - 'top end' lesson swimmers from HSV to arrive(selected by GWood) 10:15 - 11:15 - Master Class Poolside 11:30 - swimmers leave with Herts ASA participation certificate 11:15-12:00 – Buffet Lunch 'Coaches Networking' outside C1 & 2 12:00-13:00 - Master Class Presentation C1&2 13:00 - departure - coaches receive participation certificate 13:00-14:30 – Volunteering – led by ASA Volunteer Co-ordinator 14:30-15:00 – Sports Makers – led by HSP	
2.4	There is confusion about registering the candidates. Leanne to pass the 'password' to Karen Huckle for her to pass it on as appropriate	LB
2.5	Karen has received 2 teachers, 5 for Low classification and 7 for the Coaches masterclass	
2.6	Should be advertised at Coaches Forum	IM
2.7	When better idea of numbers Janet will finalise food and drink	JW
2.8	Reception area to be organised – table and advertising banners etc	JW/SM
2.9	Confirmation of parking arrangements	JW
2.10	Additional courses – Team Manager modules 1 and 2 to be set up and registered for during the week. Room to be booked with HSP (Lyndsay Evans) Circulate to all clubs in county and maybe adjacent counties.	IM/LB
2.11	All sessions require feedback form – Ian to produce	IM
2.12	Carl has already arranged the athletes for the Low Classification session. 12 confirmed, many travelling a distance	CC
2.13	Sessions that are not CPDs require participation certificates, Sandra King to produce	SK
3.0	Events DSE Open Champs 24/25 November – East won ASAER Development Champs 19 th January – Newmarket DSE Nat Junior Champs 2/3 March Ponds Forge – British Champs 7-10 March – Leeds British Gas National Disability 25-28 March Special Olympics St Albans (SOSA) – HSV 27 th April International Disability Championships 27/28 April Herts Schools Games – Disability gala HSV – 27 th June 11.30 ASALR disability Champs (DSE) 5 th October 2013 ASAER Disability Champs (DSE) 13 th October 2013 Special Olympics East Herts (SOEH) Gala – TBA	
4.0	Talent Hemel Hempstead still in negotiations regarding becoming a Hub Club. Hoddesdon has a session every Sunday 4pm to 5pm for new comers – contact Janet Warrington/Sue Law – Hoddesdon SC.	
4.1	Talent ID sessions 26 th March – Primary Comp Trusts 11/12 May – Aspire, Stanmore – 5-7 pool	
4.2	Ros raised that we have no targets to increase our swimmer base or Coach/Teacher base. We are putting on the sessions etc but have not identified what we need to achieve or how we are to achieve it. Agenda item for next meeting	IM

5.0	Regional Training There have been no scheduled training sessions during the past year. The coaches are going to take the lead under Carl's guidance to correct this going forward. There are to be structured Afternoon and evening Regional squad sessions.	
6.0	IM advised the committee that FACs are being phased out for presenting to the referees. The intention is that the information is submitted prior to the competition and the information can be downloaded from the Swimming.org website	
6.1	Carl gave a word of caution that all holders of a FAC should ensure that the information on the website is correct. There have been instances of them being incorrect.	
7.0	Date of next meeting Wednesday 6 th March 2013 at 42, Wychford Drive, Sawbridgeworth, Herts CM21 0HA commencing 13.45	IM